

INSTRUCTION – WU [Virtual University] applications for a place in the Student Dorm for the 2022/2023 academic year STUDENTS

Submitting the application by the Student

In order to submit an application for a place in the Student Dorm you must log in to the Virtual University.

After logging in, select **APPLICATIONS** in the menu, and afterwards **application for dorm**.

The screenshot shows the top navigation bar of the Virtual University website. The header includes the university logo and name: "John Paul II University of Applied Sciences in Biala Podlaska". On the right, it says "Virtual University" with a logo. Below the header is a navigation menu with items: "STUDENTS INFORMATION", "APPLICATIONS", "STUDIES", "SURVEYS", and "MESSAGES". A red box highlights the "Request for dormitory form" link under the "APPLICATIONS" menu. Below the menu is a search bar with the text "[en.tern] ania.lista.wnioskow]". At the bottom of the screenshot, a table header is visible with columns: "Application numl", "Date of submission", "Application status", "field of study", "time span", and "Details".

When editing the application, you must give the income per person in your family (in PLN) and the distance to your place of residence. The field 'Additional remarks' may be optionally completed. Next, confirm the correctness of the data and confirm the application by pressing the button 'Submit application'.

The screenshot shows the "Request for dormitory form" application page. The header is identical to the previous screenshot. The main content area is titled "Request for dormitory form" and contains a section "Application data" with the following fields:

- Income per person: 458.25 Zloty
- Distance in kilometres: 187 Kilometre
- Duration: 2021/22
- Type of room: 2-osobowy
- Preferred dormitory: Dom Studenta nr 1
- The former room preferred:
- Chosen field of study: Wydział Nauk o Zdrowiu | Fizjo
- Additional comments: proszę o kwaterunek z Maciejem B...

Below the application data is a section "My fields of study" with two options:

- Pedagogika - Wydział Nauk Społecznych i Humanistycznych
Stacjonarne Studia pierwszego stopnia Pedagogika
- Fizjoterapia - Wydział Nauk o Zdrowiu
Stacjonarne Studia jednolite magisterskie Fizjoterapia

At the bottom, there is a disclaimer box:

Being aware of (a) criminal liability for false testimony under the art. 233 § 1 of the Criminal Code (Journal of Laws of 1997, No 88, item 553, as amended) and the disciplinary responsibility for giving false information, I declare that the amount of net income per one member of the family is compatible with the facts.

Below the disclaimer is a checkbox:

I confirm that my personal data I have given is correct.

At the bottom of the page are two buttons: "Apply" and "Clear".

Then the preview is visible in the Virtual University:

Request for dormitory form

Application data

Income per person: 458.25 Zloty

Distance in kilometres: 187.00 Kilometre

Duration: 2021/22

Type of room: 2-osobowy

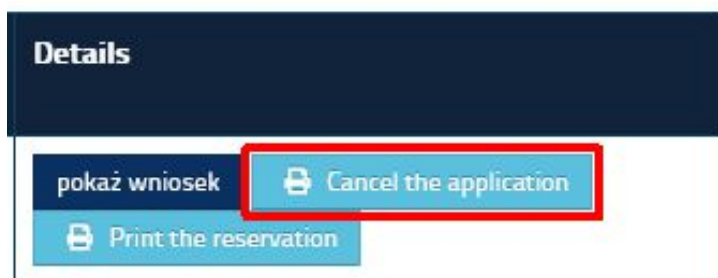
Preferred dormitory: Dom Studenta nr 1

The former room preferred:

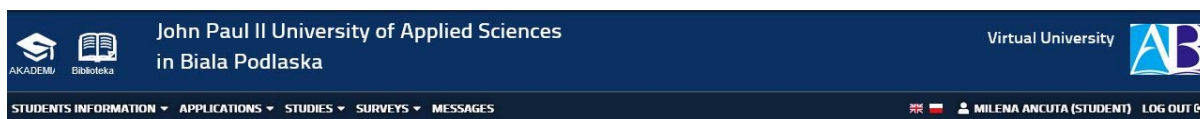
Chosen field of study: Fizjoterapia

Additional comments: proszę o kwaterunek z Maciejem B...

The Student as an applicant can also withdraw their application [irreversible activity]:



In this situation the application will not be considered. After clicking the button 'Cancel application', the Student will not be able to submit the application again for the chosen period of residence in the student dorm.



[en.template.podania.lista.wnioskow]

Application number	Date of submission	Application status	field of study	time span	Details
WN/2022/00012	2022-05-18 00:00:00	Anulowany przez wnioskodawcę	Wydział Nauk o Zdrowiu Fizjoterapia Studia jednolite magisterskie Stacjonarne	2021/22	pokaż wniosek Cancel the application Print the reservation